USER GUIDE

MOVENOW

J.B. HUNT®

MOVE**NOW**

GETTING STARTED

Go to **www.jbhunt.com/opportunities/carriers/carrier_services/movenow** to install the J.B. Hunt MoveNow™ app.

To download the J.B. Hunt MoveNow app, you must agree to the disclaimer. Note that the disclaimer will appear each time you log into the application in the future, but you will only need to accept it once.

iOS

J.B. HUNT®

644955

Tractor #

Login

By using this application, you are agreeing to these terms: YOU WILL NOT USE WHILE OPERATING A MOTOR VEHICLE PARTICIPATION IN THIS APPLICATION IS SOLELY AT THE DISCRETION OF YOU AND YOUR COMPANY THERE WILL BE NO INCENTIVE FOR PARTICIPATION THERE WILL BE NO PENALTY FOR NONPARTICIPATION YOUR COMPANY DISPATCHER IS IN DIRECT CONTROL OF ALL FINAL DISPATCH DECISIONS, INSTRUCTIONS, DRIVER MANAGEMENT, ROUTING AND STATE & FEDERAL COMPLIANCE

Android

Move Now

J.B. HUNT®

644955

Tractor #

Login

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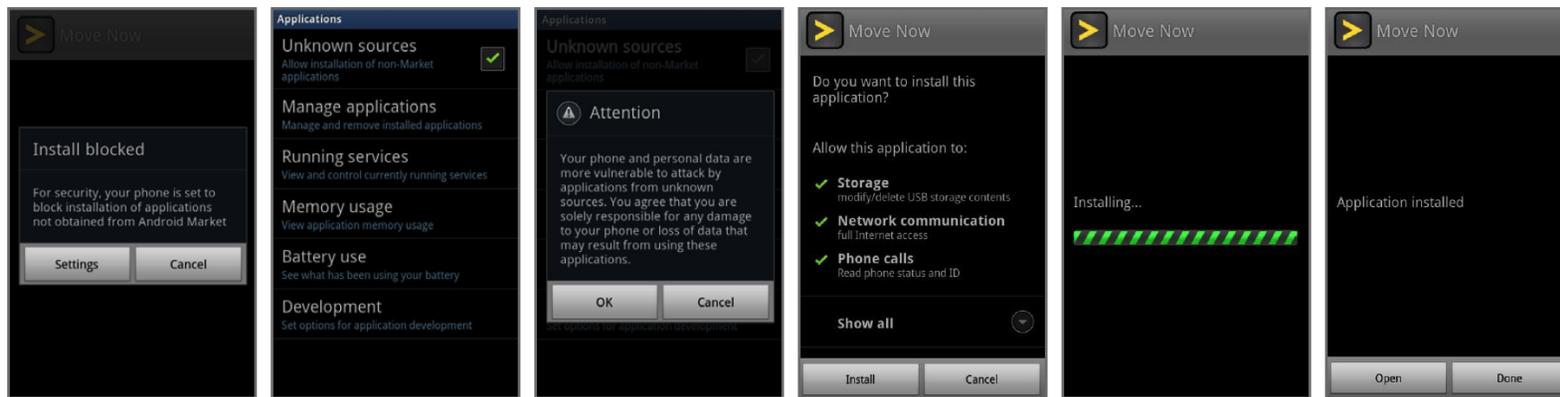
MOVENOW

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GETTING STARTED

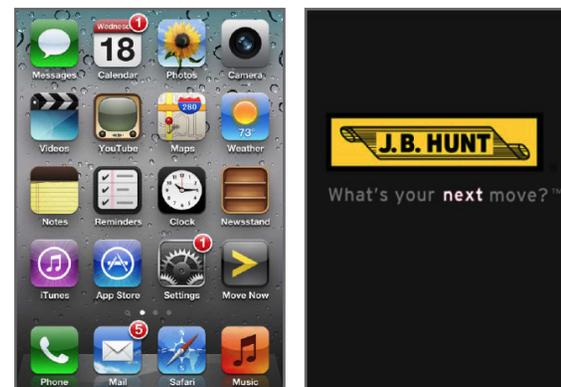If you encounter an **install blocked** error (pictured below) while installing the Android app, tap the **Settings** button. Under **Applications**, check mark **Unknown sources** and select **OK** when the disclaimer appears, then select **Install** to complete the installation.

Once the download is complete, look for the J.B. Hunt MoveNow™ icon. Tap the icon to launch the app.
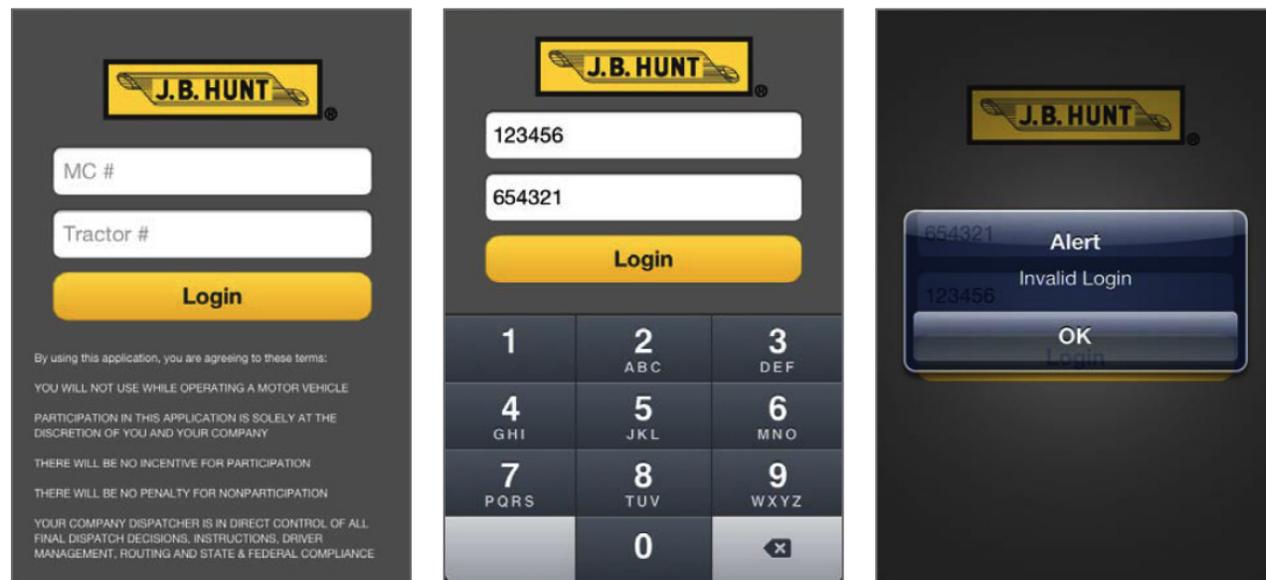

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LOGGING IN

Log in to MoveNow by entering your MC number and the tractor number assigned to you by J.B. Hunt. If the system is unable to authenticate your login, an **invalid login** message will appear. Contact J.B. Hunt at **1-800-4JBHUNT** for assistance.
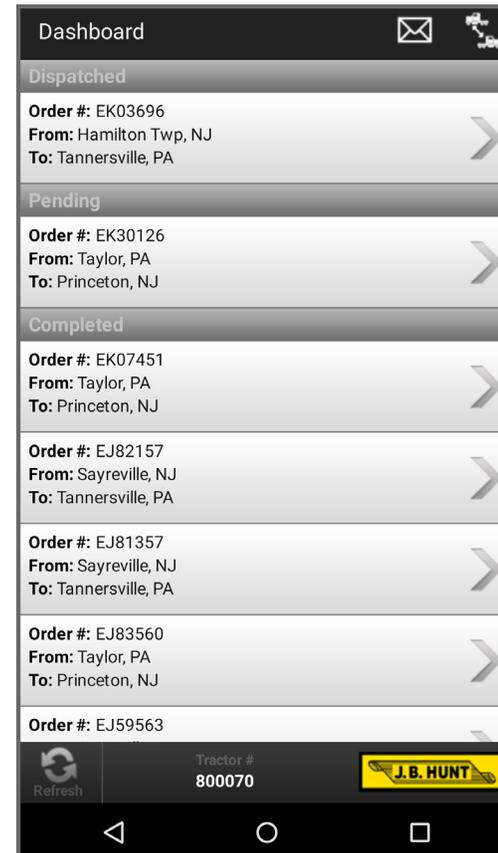

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REVIEWING ORDERS

The Dashboard screen displays orders grouped by status **(Dispatched, Pending or Completed)**. Select an order to see more detail. Select **Refresh** icon to display the most up-to-date data. The current tractor number displays on each screen. Select **Envelope icon** to view and send messages from fleet manager. Select **Switch Tractor Icon** to switch to a different tractor.
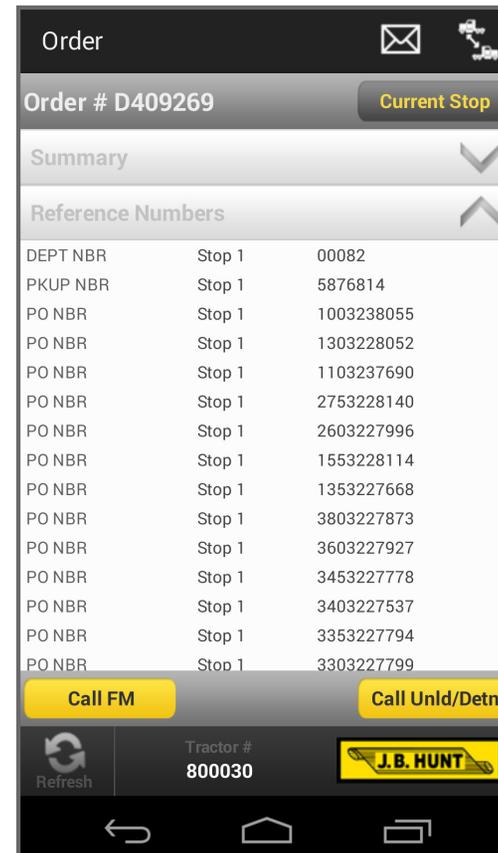
Dashboard	✉
Dispatched	
Order #: EK03696 **From:** Hamilton Twp, NJ **To:** Tannersville, PA	›
Pending	
Order #: EK30126 **From:** Taylor, PA **To:** Princeton, NJ	›
Completed	
Order #: EK07451 **From:** Taylor, PA **To:** Princeton, NJ	›
Order #: EJ82157 **From:** Sayreville, NJ **To:** Tannersville, PA	›
Order #: EJ81357 **From:** Sayreville, NJ **To:** Tannersville, PA	›
Order #: EJ83560 **From:** Taylor, PA **To:** Princeton, NJ	›
Order #: EJ59563	

Refresh   Tractor # **800070**   **J.B. HUNT**

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REVIEWING ORDERS

Dispatched Orders

Touch any order in the Dispatched category to see the order summary or to do checkcalls. The system automatically displays the current stop. View the detail for previous stops by selecting the corresponding stop tab. For further assistance, select **Call FM** to contact the fleet manager. You may also contact the Unloaded/Detention hotline directly from this screen by selecting **Call Detention**. The **Refresh** button in the lower left corner will refresh the screen to display the most current information. Reference numbers can be viewed by selecting the **Reference Number Tab**.
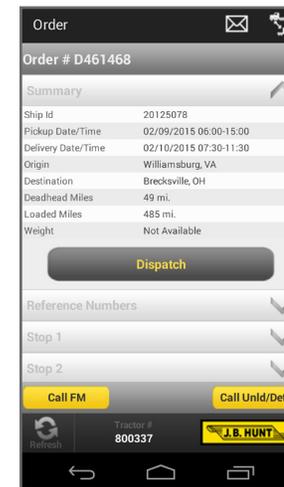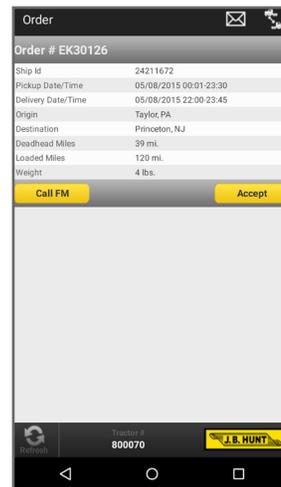
Order		
Order # D409269		**Current Stop**
Summary		⌄
Reference Numbers		⌃
DEPT NBR	Stop 1	00082
PKUP NBR	Stop 1	5876814
PO NBR	Stop 1	1003238055
PO NBR	Stop 1	1303228052
PO NBR	Stop 1	1103237690
PO NBR	Stop 1	2753228140
PO NBR	Stop 1	2603227996
PO NBR	Stop 1	1553228114
PO NBR	Stop 1	1353227668
PO NBR	Stop 1	3803227873
PO NBR	Stop 1	3603227927
PO NBR	Stop 1	3453227778
PO NBR	Stop 1	3403227537
PO NBR	Stop 1	3353227794
PO NBR	Stop 1	3303227799
Call FM		**Call Unld/Detn**

Refresh — Tractor # 800030 — J.B. HUNT

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REVIEWING ORDERS

Pending Orders

A pending order is a load that has been assigned by the J.B. Hunt fleet manager (FM), but not yet accepted by the carrier. When choosing a pending load, two options are available: **Call FM** or **Accept**. Simply choose **Accept** to accept the load, or choose **Call FM** to contact the fleet manager for more information about the load. Once the load has been accepted, if the tractor has been set for Auto Dispatch, the load will automatically appear under the Dispatched section on the dashboard. If the tractor is not set for Auto Dispatch, the option to make a dispatch checkcall appears.

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REVIEWING ORDERS

Completed Orders

Under the dashboard's Completed category, you may view your last five completed orders at anytime. Touch any load to view more details. From the details view, both the **Call FM** and **Call Detention** buttons are available, allowing you to contact the FM or call the detention hotline directly from this screen.
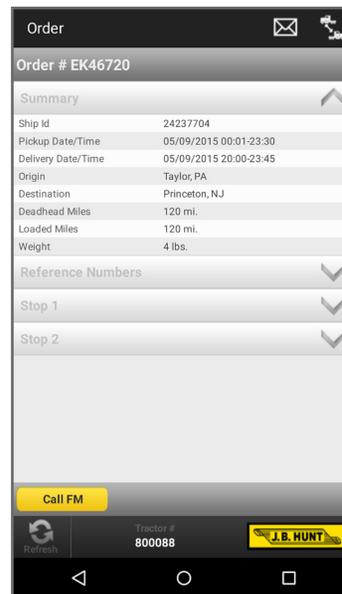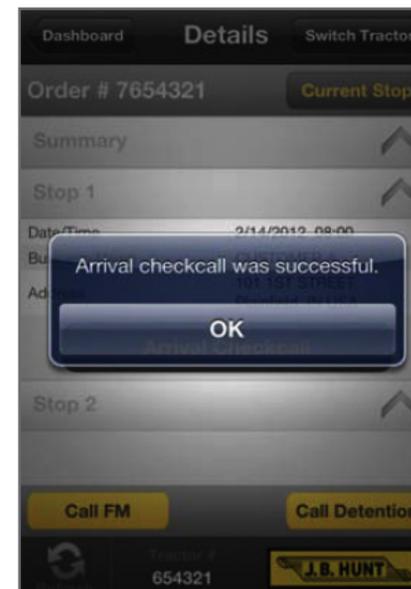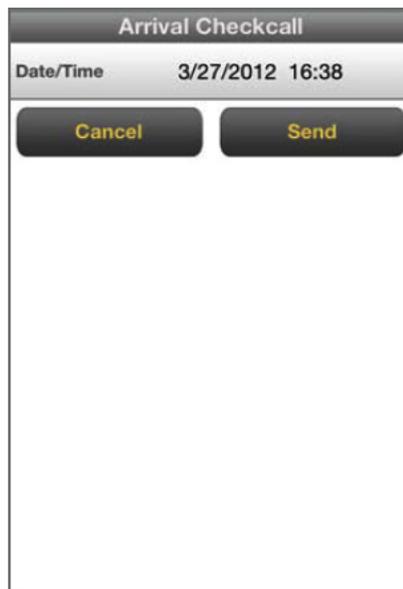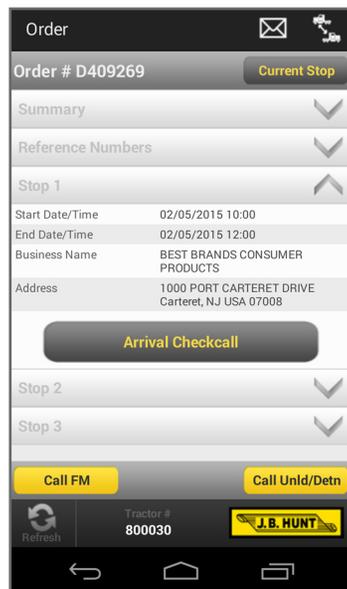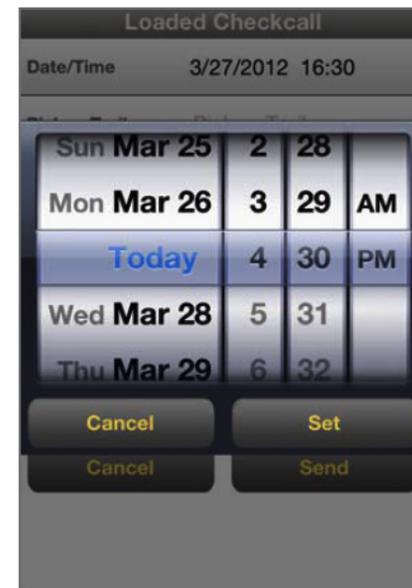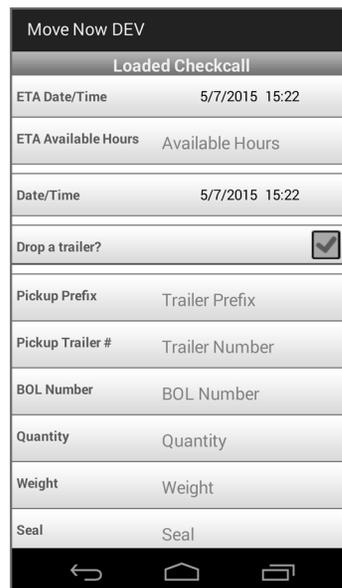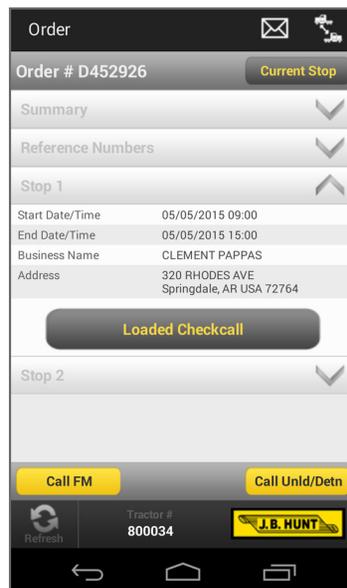
MAKING CHECKCALLS

Arrival Checkcall

J.B. Hunt MoveNow™ allows you to make arrival checkcalls electronically, at your convenience, from the customer's location. Select **Arrival Checkcall**, and select **Send** when the screen displays the date and time to submit it. When the checkcall is complete, a confirmation message will appear.
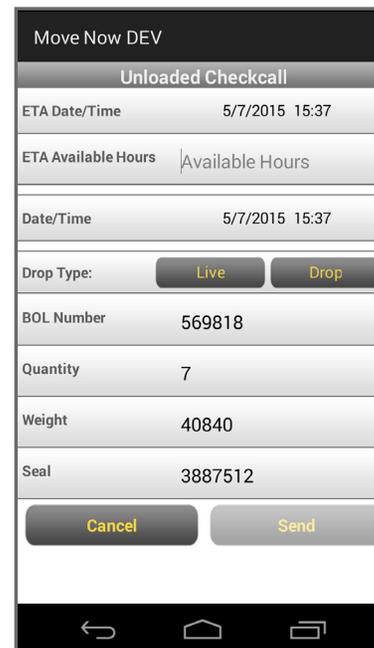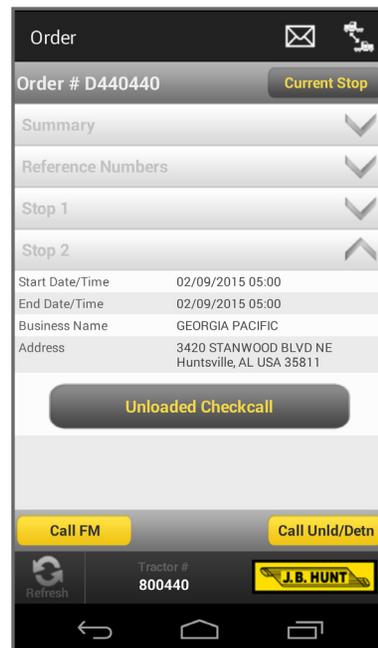
MAKING CHECKCALLS

Loaded Checkcall

Once the trailer is loaded, make the checkcall using the Loaded Checkcall screen. Select **Loaded Checkcall** to begin, and the details will be displayed on the entry screen. When you have finished entering the information, select **Send** to submit the checkcall. ETA (estimated time of availability) Date/Time and ETA Available Hours are required fields.

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MAKING CHECKCALLS

Unloaded Checkcall

Once the trailer is unloaded, make the checkcall using the Unloaded Checkcall screen. Select **Unloaded Checkcall** to begin, and the detail will be displayed on the entry screen. When youhave finished entering the information, select **Send** to submit the checkcall. ETA (estimated time of availability) Date/Time and ETA Available Hours are required fields.

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MAKING CHECKCALLS

Terminate Checkcall

You can not terminate a checkcall through the application. When you select **Terminate Checkcall**, a message will display asking you to contact a fleet manager. Call the FM to complete this checkcall.
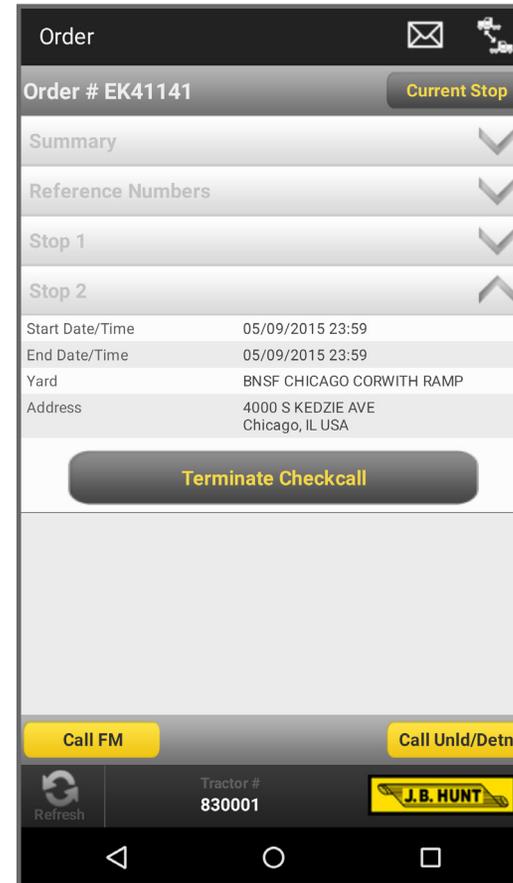
MESSAGING

Sending a message

Type a message by selecting the pencil. Order number is optional. Send the message by selecting the envelope with an arrow or save for later by selecting the disk.

Viewing a message

The inbox automatically displays messages sent from your fleet manager. Select **Sent** to view messages you have sent or **Draft** to view previously saved draft messages. A draft message can be edited and sent at any time.

Deleting a message

To delete a message, press and hold a message. Select **Confirm** to move to move to trash, deleting the message. Trash will be emptied upon closing the J.B.Hunt MoveNow™ app.

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