USER GUIDE MOVENOW



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GETTING STARTED

Go to **www.jbhunt.com/opportunities/carriers/carrier_services/movenow** to install the J.B. Hunt MoveNow[™] app.

To download the J.B. Hunt MoveNow app, you must agree to the disclaimer. Note that the disclaimer will appear each time you log into the application in the future, but you will only need to accept it once.





GETTING STARTED

If you encounter an **install blocked** error (pictured below) while installing the Android app, tap the **Settings** button. Under **Applications**, check mark **Unknown sources** and select **OK** when the disclaimer appears, then select **Install** to complete the installation.



Once the download is complete, look for the J.B. Hunt MoveNow[™] icon. Tap the icon to launch the app.



LOGGING IN

Log in to MoveNow by entering your MC number and the tractor number assigned to you by J.B. Hunt. If the system is unable to authenticate your login, an **invalid login** message will appear. Contact J.B. Hunt at **1-800-4JBHUNT** for assistance.



The Dashboard screen displays orders grouped by status (**Dispatched**, **Pending or Completed**). Select an order to see more detail. Select **Refresh** icon to display the most up-to-date data. The current tractor number displays on each screen. Select **Envelope icon** to view and send messages from fleet manager. Select **Switch Tractor Icon** to switch to a different tractor.



Dispatched Orders

Touch any order in the Dispatched category to see the order summary or to do checkcalls. The system automatically displays the current stop. View the detail for previous stops by selecting the corresponding stop tab. For further assistance, select Call FM to contact the fleet manager. You may also contact the Unloaded/Detention hotline directly from this screen by selecting **Call Detention**. The **Refresh** button in the lower left corner will refresh the screen to display the most current information. Reference numbers can be viewed by selecting the **Reference Number Tab.**

Order		M .
Order # D4	09269	Current Stop
Summary		\sim
Reference N	lumbers	\wedge
DEPT NBR	Stop 1	00082
PKUP NBR	Stop 1	5876814
PONBR	Stop 1	1003238055
PO NBR	Stop 1	1303228052
PO NBR	Stop 1	1103237690
PO NBR	Stop 1	2753228140
PO NBR	Stop 1	2603227996
PO NBR	Stop 1	1553228114
PO NBR	Stop 1	1353227668
PO NBR	Stop 1	3803227873
PO NBR	Stop 1	3603227927
PO NBR	Stop 1	3453227778
PO NBR	Stop 1	3403227537
PO NBR	Stop 1	3353227794
PONBR	Stop 1	3303227799
Call FM		Call Unld/Detn
Refresh	Tractor # 800030	J.B. HUNT
(

Pending Orders

A pending order is a load that has been assigned by the J.B. Hunt fleet manager (FM), but not yet accepted by the carrier. When choosing a pending load, two options are available: **Call FM** or **Accept**. Simply choose **Accept** to accept the load, or choose **Call FM** to contact the fleet manager for more information about the load. Once the load has been accepted, if the tractor has been set for Auto Dispatch, the load will automatically appear under the Dispatched section on the dashboard. If the tractor is not set for Auto Dispatch, the option to make a dispatch checkcall appears.

Dashboard 🖂 🐾	Order	M 🚰	Order	⊠ *_		Ø!
Dispatched	Order # EK30126				Calendar	
Order #: EK03696 From: Hamilton Twp, NJ Fo: Tannersville, PA	Ship Id 24211672 Pickup Date/Time 05/08/20 Delivery Date/Time 05/08/20	2 15 00:01-23:30 15 22:00-23:45	Order # D46146		lunch	5:30 PM
Pending	Origin Taylor, PA Destination Princeton	NJ LA	Ship Id Pickup Date/Time	20125078 02/09/2015 06:00-15:00	ISM Meeting	Tomorrow, 8:00 AM
From: Taylor, PA	Deadhead Miles 39 mi. Loaded Miles 120 mi.		Delivery Date/Time	02/10/2015 07:30-11:30	Boardroom (4th Floor Corp,	
Completed	Weight 4 lbs.		Destination	Brecksville, OH	Lunch w/Mike	Tomorrow, 11:15 AM
Drder #: EK07451 rrom: Taylor, PA To: Princeton, NJ	Call PM	Ассерт	Deadhead Miles Loaded Miles Weight	49 mi. 485 mi. Not Available	Register for Friday	Tomorrow, 11:58 AM
Order #: EJ82157				Dispatch	TMS - Planning (we 3 W/Corporate@JBHunt	Tomorrow, 4:00 PM
Drder #: EJ81357			Reference Numbe	rs 🗸 🗸	> Move Now	
From: Sayreville, NJ			Stop 1	\sim	Move Now Dispatched on Order #2155	2h ago 5201
Order #: EJ83560 From: Taylor, PA			Stop 2	\sim		
fo: Princeton, NJ Order #: EJ59563			Call FM	Call Unid/Detn	SDAQ 2,988.40 S&I	P 500 1,369.57 ▼ ^{0.69}
Refresh 800070	Refresh Tractor #	J.B. HUNT	Refresh 80	00337		ଫ!
< 0 □			\leftarrow			

Completed Orders

Under the dashboard's Completed category, you may view your last five completed orders at anytime. Touch any load to view more details. From the details view, both the **Call FM** and **Call Detention** buttons are available, allowing you to contact the FM or call the detention hotline directly from this screen.

Dashboard	⊠ 5,	Order	\boxtimes		2 (000)	100	4507
Dispatched		Order # EK46720			(800)	123-	4567
Order #: EK03696 From: Hamilton Twp, NJ To: Tannersville, PA	>	Summary	24237704	\sim	0,000	calling	
Pending		Pickup Date/Time	05/09/2015 00:01-23:30				0000
Order #: EK30126 From: Taylor, PA To: Princeton, NJ	>	Delivery Date/Time Origin Destination Deadhead Miles	05/09/2015 20:00-23:45 Taylor, PA Princeton, NJ 120 mi				
Completed		Loaded Miles	120 mi.				
Order #: EK07451 From: Taylor, PA To: Princeton, NJ	>	Weight Reference Numbe	4 lbs. rs	\checkmark	mute	keypad	speaker
Order #: EJ82157 From: Sayreville, NJ To: Tannersville, PA	>	Stop 1 Stop 2		\sim			
Order #: EJ81357 From: Sayreville, NJ To: Tannersville, PA	>				add call	FaceTime	contacts
Order #: EJ83560 From: Taylor, PA To: Princeton, NJ	>				-		
Order #: EJ59563		Call FM					
Refresh Tractor#	J.B. HUNT	Refresh	Tractor # 800088			🔿 End	
		\bigtriangledown	0				

Arrival Checkcall

J.B. Hunt MoveNow[™] allows you to make arrival checkcalls electronically, at your convenience, from the customer's location. Select **Arrival Checkcall**, and select **Send** when the screen displays the date and time to submit it. When the checkcall is complete, a confirmation message will appear.



Loaded Checkcall

Once the trailer is loaded, make the checkcall using the Loaded Checkcall screen. Select **Loaded Checkcall** to begin, and the details will be displayed on the entry screen. When you have finished entering the information, select **Send** to submit the checkcall. ETA (estimated time of availability) Date/Time and ETA Available Hours are required fields.

Order			\boxtimes	.	
Order # D45292	6		Curren	t Stop	
Summary				\sim	1
Reference Numbe	''S			\checkmark	1
Stop 1				\wedge	1
Start Date/Time	05/05/2	015 09:0	D		1
End Date/Time	05/05/2	015 15:0	D		
Business Name	CLEMEN	IT PAPPA	S		1
Address	320 RHC Springda	DES AVE ale, AR US	A 72764		
Lo	aded Che	ckcall			
Stop 2				\checkmark	
Call FM			Call Un	ld/Detn	
Refresh Tr	actor # 00034	Ø	J.B. HU		
\leftarrow	\bigcirc		—		

Move Now DEV	
Load	ed Checkcall
ETA Date/Time	5/7/2015 15:22
ETA Available Hours	Available Hours
Date/Time	5/7/2015 15:22
Drop a trailer?	\checkmark
Pickup Prefix	Trailer Prefix
Pickup Trailer #	Trailer Number
BOL Number	BOL Number
Quantity	Quantity
Weight	Weight
Seal	Seal
\bigcirc	

Sun Mar 25	2	28	
Mon Mar 26	3	29	AM
Today	4	30	PM
Wed Mar 28	5	31	
Thu Mar 29	6	32	
Cancel		Set	
Cancel			

Unloaded Checkcall

Once the trailer is unloaded, make the checkcall using the Unloaded Checkcall screen. Select Unloaded Checkcall to begin, and the detail will be displayed on the entry screen. When youhave finished entering the information, select **Send** to submit the checkcall. ETA (estimated time of availability) Date/Time and ETA Available Hours are required fields.

Order		\boxtimes		Move Now	DEV
Order # D4404	40	Curren	t Stop	u	Jnloaded Checkcall
Summary				ETA Date/Time	5/7/2015 15
Reference Numb	pers		V	ETA Available H	ours Available Hours
Stop 1			\checkmark	Date/Time	5/7/2015 15
Stop 2			\wedge		
Start Date/Time	02/09/2015 05:	:00		Drop Type:	Live
End Date/Time	02/09/2015 05:	:00		DOL NUMBER	
Business Name	GEORGIA PACIF	IC		BOL Number	569818
Address	3420 STANWOO Huntsville, AL U	DD BLVD NE SA 35811		Quantity	7
UI	nloaded Checkca	II		Weight	40840
				Seal	3887512
Call FM		Call Un	d/Detn	Cance	el Sen
Refresh	Tractor # 800440	J.B. HU			
\leftrightarrow	$\overline{\Box}$	<u> </u>		\leftarrow	

Terminate Checkcall

You can not terminate a checkcall through the application. When you select **Terminate Checkcall**, a message will display asking you to contact a fleet manager. Call the FM to complete this checkcall.



MESSAGING

Sending a message

Type a message by selecting the pencil. Order number is optional. Send the message by selecting the envelope with an arrow or save for later by selecting the disk.

Viewing a message

The inbox automatically displays messages sent from your fleet manager. Select **Sent** to view messages you have sent or **Draft** to view previously saved draft messages. A draft message can be edited and sent at any time.

Deleting a message

MOVENOW

To delete a message, press and hold a message. Select **Confirm** to move to move to trash, deleting the message. Trash will be emptied upon closing the J.B.Hunt MoveNow[™] app.

《 Move Nov	w DEV		Ø
Inbox	Sent	Draft	Trash
4/24/2015			10:27 AM
MG7 FROM	FM2 - 1		
4/19/2015 MG7 TEST 3	3 - FROM FM	/12	10:56 AM
4/19/2015		TTWO	10:55 AM
	JE MIGT TES		0.00 414
4/17/2015 HELLO, I DII	D NOT SEE 1	THIS MESSA	9:33 AM
4/17/2015			9:28 AM
TEST AGAIN	N FROM FM	2 TO MOVEN	IOW APP
4/16/2015			5:07 PM
HELLO I GO	T THE MESS	SAGE PLEAS	E KEEP D
4/16/2015			3:31 AM
H103 MESS	AGE TEST F	ROM RCON	174
4/15/2015			3:27 PM
!@#\$% &*()!	!@# \$% &*()!	@#\$% &*() !(@#\$% &*(
\leftarrow			